

# Selby District Council



## Agenda

Meeting: **Executive**  
Date: **Thursday, 8 November 2018**  
Time: **4.00 pm**  
Venue: **Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT**  
To: **Councillors M Crane (Chair), J Mackman (Vice-Chair), C Lunn, C Metcalfe and C Pearson**

**1. Apologies for Absence**

**2. Minutes (Pages 1 - 4)**

The Executive is asked to approve the minutes of the meeting held on 4 October 2018.

**3. Disclosures of Interest**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

**4. Garden Waste Recycling Credits (Pages 5 - 10)**

Report E/18/24 sets out the legal and financial issues arising from North Yorkshire County Council Executive Decision of 4<sup>th</sup> September 2018, to change the green waste recycling credit payment to all waste collection authorities across North Yorkshire from April 2019.

**5. Leisure Services Planned Maintenance Programme Year 10 (Pages 11 - 22)**

Report E/18/25 asks the Executive to agree the Year 10 Landlord Planned Maintenance Programme for Selby Leisure Centre, Tadcaster Leisure Centre and Selby Park.

**6. National Non- Domestic Rates Discretionary Rate Relief Scheme for 2019/20 and 2020/21 (Pages 23 - 26)**

Report E/18/26 provides an update on the relief already provided to businesses in 2017/18 and 2018/19 from the reliefs announced in the Spring 2017 budget and also proposes the amount of relief to be granted for the localised discretionary scheme for 2019/20 and 2020/21 using the amount of government funding available.

**7. Financial Results and Budget Exceptions Report to 30th September 2018 (Pages 27 - 44)**

Report E/18/27 outlines the financial results and budget exceptions report to 30 September 2018.

**8. Treasury Management - Quarterly Update Q2 2018/19 (Pages 45 - 52)**

E/18/28 report reviews the Council's borrowing and investment activity (Treasury Management) for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2018 (Q2) and presents performance against the Prudential Indicators.

**9. Programme for Growth - Update on Existing Programme (To Follow)**

Report E/18/29 outlines quarterly progress on delivering the agreed Programme for Growth, in accordance with the approach agreed at Executive on 3 May 2018.

**10. Selby District Economic Development Framework 2017-2022 - Year One Review and Delivery Plan 2019 and 2020 (Pages 53 - 64)**

Report E/18/30 presents the one year review of the Selby District Economic Development Framework which examines progress made thus far in implementing the Council's Economic Development Framework (EDF) for 2017 to 2022.

*Janet Waggott*

**Janet Waggott  
Chief Executive**

<b>Date of next meeting</b>
Thursday, 6 December 2018 at 4.00 pm

For enquiries relating to this agenda please contact Palbinder Mann, on 01757 292207 or [pmann@selby.gov.uk](mailto:pmann@selby.gov.uk)

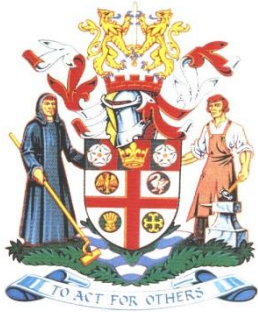
### **Recording at Council Meetings**

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Democratic Services Manager using the details above prior to the start of the meeting. Any recording must be conducted openly and not in secret.

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# Agenda Item 2

## Selby District Council



## Minutes

### Executive

Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 4 October 2018
Time:	4.00 pm
Present:	Councillors M Crane (Chair), J Mackman (Vice-Chair), C Lunn, C Metcalfe and C Pearson
Officers Present:	Janet Waggott (Chief Executive), Dave Caulfield (Director of Economic Regeneration and Place), Karen Iveson (Chief Finance Officer (s151)), Gillian Marshall (Solicitor to the Council), Mike James (Media and Communications Manager) and Palbinder Mann (Democratic Services Manager)
Public:	0
Press:	0

NOTE: Only minute number 45 is subject to call-in arrangements. The deadline for call-in is 5pm on Thursday 18 October 2018. Decisions not called in may be implemented from Friday 19 October 2018.

#### **42 APOLOGIES FOR ABSENCE**

There we no apologies for absence.

Executive  
Thursday, 4 October 2018

#### **43 MINUTES**

The Executive considered the minutes of the meeting held on 6 September 2018.

The Executive queried the actions in the minutes relating to council tax and empty homes and was informed that these would be chased up.

**RESOLVED:**

**To approve the minutes of the meeting held on 6 September 2018 for signature by the Chair.**

#### **44 DISCLOSURES OF INTEREST**

There were no declarations of interest.

#### **45 NORTH YORKSHIRE PROCUREMENT PARTNERSHIP MEMBERSHIP RENEWAL**

Councillor Cliff Lunn, Lead Executive Member for Finance and Resources presented the report which asked the Executive to consider its membership of the North Yorkshire Procurement Partnership.

The Lead Executive Member for Finance and Resources explained that it was proposed in the report to withdraw from the partnership. The Executive was informed that from April 2017, the allocation of resources from the partnership had been reduced from three days to one and that a withdrawal from the service would eliminate the need to pay the annual charge of £24,000. It was noted that North Yorkshire County Council had set up a procurement group involving all of the district councils in the area.

Additionally, the Lead Executive Member for Finance and Resources explained that once the partnership had been dissolved, any financial reserves would be divided up amongst all of the authorities.

**RESOLVED:**

**To approve the withdrawal of Selby District Council from the North Yorkshire Procurement Partnership Joint Committee from 31<sup>st</sup> March 2019 through a mechanism of not renewing membership upon expiry of the current agreement.**

**REASON FOR DECISION:**

Executive  
Thursday, 4 October 2018

*Organisational capacity has been developed as part of the organisational review to meet the Councils commissioning and procurement requirements from internal resources. Support from NYPP has reduced from 3 days to 1 per week during the same period, reflecting the development of internal capacity. The current partnership agreement expires on 31<sup>st</sup> March 2019 and provides an opportunity to exit the arrangement on this date. Notification of the intention not to renew can be made at the partnership committee meeting mid October 2018 allowing time to agree an exit plan to mitigate any risks.*

The meeting closed at 4.05 pm.

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**Report Reference Number: E/18/24**

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**To:** Executive  
**Date:** 8<sup>th</sup> November 2018  
**Status:** Key Decision  
**Ward(s) Affected:** All  
**Author:** Keith Cadman, Head of Commissioning, Contracts and Procurement  
**Lead Executive Member:** Cllr Chris Pearson, Lead Executive Member for Housing, Health and Culture  
**Lead Officer:** Julie Slatter, Director of Corporate Services and Commissioning

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**Title: Garden Waste Recycling Credits**

**Summary:**

The report sets out the legal and financial issues arising from North Yorkshire County Council Executive Decision of 4<sup>th</sup> September 2018, to change the green waste recycling credit payment to all waste collection authorities across North Yorkshire from April 2019..

**Recommendations:**

The Executive approve that:

- i. Selby District Council accept North Yorkshire County Council Green Waste payment option 2a (Green Waste Incentive without taper) contained within a letter dated 18<sup>th</sup> September 2018 confirming NYCC Executive approval of changes to recycling credit payments effective from 1<sup>st</sup> April 2019.
- ii. Funding is made available from reserves for the income shortfall in 2019 / 2020 whilst alternative funding options for future years are approved.

**Reasons for recommendation**

Unless the Council is willing to legally challenge the WDA it will need to accept one of the proposed options. The legal advice is that the grounds for challenge have

significantly reduced during the period of consultation and the prospects of success are uncertain. It also needs to be borne in mind that a JR would quash the decision but the WDA could then make it again on correct grounds which would not be challengeable and therefore any JR challenge would simply delay any implementation.

## **1. Introduction and background**

- 1.1 North Yorkshire County Council (NYCC) is the Waste Disposal Authority for all District and Borough Councils who are defined as Waste Collection Authorities (WCA's). The legal framework for the functions of each authority are set out within the Environmental Protection Act 1990 including the payment of recycling credits and the materials for which a collection charge can be levied.
- 1.2 NYCC in their capacity as a WDA have paid recycling credits since 2001 for each ton of garden waste collected and recycled by each WCA and currently the credit per ton received from NYCC is £51.51, generating an annual income of approx. £485,000 for Selby District.
- 1.3 A letter from the Leader of NYCC was issued to all Leaders of the WCA's in North Yorkshire dated 29<sup>th</sup> September 2017 advising of a review of the payment of recycling credits for green waste collected and recycled by each WCA. Reference was made to stopping the payment of recycling credits and the WDA providing composting arrangements that the WCA's would be required to take their garden waste to.
- 1.4 Dialogue between the WCA's and WDA resulted in the issue of a second letter dated 12<sup>th</sup> December 2017 advising that the proposed implementation date was being deferred to April 2019 along with a revised offer to reduce the recycling credit payment to £29.83 per ton.
- 1.5 Five of the seven WCA's agreed to fund Counsel's opinion with regard to the legality of the WDA's proposal and four of the five subsequently wrote to the WDA on 21<sup>st</sup> March 2018 challenging the legal basis of the proposal whilst also seeking a meeting to set out the legal parameters for change to agree a negotiated settlement.
- 1.6 A response was received from the WDA dated 3<sup>rd</sup> April 2018 seeking a meeting to agree a way forward. A meeting was held on 8<sup>th</sup> May to discuss the proposals from the WDA and for the WCA's to set out their issues including the two proposals received, the implementation timeframe and for Selby the additional option to stop the garden waste collection service.
- 1.7 A further letter dated 18<sup>th</sup> June 2018 has been received from the WDA, setting out the legal basis of the consultation in relation to the payment of recycling credits. The details and ensuing issues with regard to each of the three options contained within the letter are set out in the body of this briefing.

- 1.8 A response to the consultation was issued on 1<sup>st</sup> August together with a request for clarification with regard to understanding the implications of “tapering the introduction”.
- 1.9 The County Council Executive met on 4<sup>th</sup> September and approved a report recommending the withdrawal of green waste credit payments and the introduction of a lower value green waste incentive payment from 1<sup>st</sup> April 2019.
- 1.10 A letter of notification of the County Council decision was issued on 18<sup>th</sup> September seeking a response from the District Council with regard to the preferred payment option.

## 2. The Report

- 2.1 The letter dated 18<sup>th</sup> June sets out three proposed options with regard to the payment of recycling credits, together with an implementation date of April 2019 but with additional reference to “tapering the reduction to reduce short term impacts”.

The three proposed options the WCA’s are being consulted on are:

1. The WDA stops paying recycling credits from April 2019 and provides its own disposal arrangements with a direction to the WCAs to continue to separate the garden waste from residual and deliver it to the WDA facility.
2. The WDA reduces the recycling credit payment to £30.18 per ton and current WCA funded disposal arrangements remain in place.
3. Sets out the WDA stance with regard to a WCA ceasing to collect garden waste including potential scrutiny and legal challenge. Essentially they accept that this is legally possible but it would be the WCA to justify and take reasonable steps to ensure that garden waste is not added to residual household waste.

- 2.2 In terms of the economics of garden waste from the WDA perspective as set out in the letter the WCA’s currently receive a credit per ton of £51.51 whilst each WCA pays an average gate fee per ton of about £20. The letter also refers to the current annual charge levied per bin in 6 out of the seven WCA’s. Additionally the letter completely ignores the cost of collecting garden waste by each WCA when setting out the economics of garden waste from the WDA perspective.

- 2.3 The table below sets out in summary the financial impact of each option for Selby District who suffers the biggest financial impact due to being the only WCA’s who has not implemented a chargeable service and additionally collects the largest tonnage.

	Current	Option 1	Option 2	Option 3
Collection	£670,500	£670,500	£670,500	£432,800**
Recycling Credit	(£502,600)	Nil	(294,500)	Nil
Disposal	£185,400	Nil	£185,400	Nil

Income	Nil	Nil	Nil	Nil
Net Cost	£353,300	£670,500	£561,400	£432,800
Budget Impact		£317,200	£208,100	£79,500

\*\* Estimated residual cost and impact on Refuse service

2.4 Within option 1 the WDA would also issue a direction to WCAs to continue to separate garden waste from residual waste. They must consider such a direction to be necessary for coming with legislation. They have indicated that that this is necessary in the interests of achieving best value and the Environmental Protection Act. The previous legal advice obtained indicated that they could not justify such a decision based on financial considerations alone. The view is that the current (refined) proposals is now legally compliant with their obligations and would be difficult to challenge. It would require the WCAs to bring JR proceedings against the WDA with uncertain prospects of success. The WDA also acknowledges that in making a direction it needs to ensure that a WCA is not financially worse off as a result of the direction. The WDA states that that the WCAs would not be financially worse off because they already have arrangements in place, have the power to charge for collection and in the case of 6 of the 7 do charge thus covering the costs. The fact that SDC doesn't charge might give scope for negotiation.

2.5 If the WDA do implement option 1 and does not make any payments to SDC (which will be financially worse off) SDC could decide to cease collections (Option 3). This would require the Council to look at measures to ensure, so far as reasonably possible that alternative arrangements are in place and the waste does not end up in the residual bin. This would require encouraging home composting or taking the waste to Household Waste sites and consideration of making home composting bins available (at cost) alongside issuing a notice to residents (probably alongside the Council Tax bills) that they should not place garden waste in the residual bins.

2.6 In terms of option 2 the WDA have indicated that their preference is that one agreement to cover all 7 WCAs. However they accept that if some WCAs accept the proposal they would implement Option 2 for them and option 1 for the others. In essence this accepts the principle of bespoke arrangement. Within the letter the reference to tapering the arrangements applies to option 2 to reduce short term impacts (recognising that this would financially impact on the WDA's savings target). Since the proposals have the greatest impacts on SDC this gives scope for bespoke negotiation.

2.7 The letter of notification dated 18<sup>th</sup> September confirms the decision of the County Council executive and sets out in addition to the above information three tapering alternatives for option 2 as set out below.

<b>Payment Option 2</b>	<b>Yr 1</b>	<b>Yr 2</b>	<b>Yr 3 On</b>
a) GWI Without a Taper	£30.18	£30.18	£30.18
b) GWI With a taper	£43.22	£34.92	£26.63
c) GWI with a 1 year taper	£51.51	£26.63	£26.63

### **3. Alternative Options Considered**

The options are set out within the letter from North Yorkshire County Council and summarised within the report.

### **4. Implications**

#### **4.1 Legal Implications**

Contained within the body of the report

#### **4.2 Financial Implications**

4.2.1 Whilst the above sets out the financial impact of each option from April 2019 this must be set within the wider context of the councils medium term financial strategy (MTFS) for the next three years. Currently the MTFS as reported to full council in February has a savings target for 2019 / 2020 of £1.7 million which did not include the impact of any changes to garden waste recycling credits, for options 1 and 2 would increase the target to around £2 million in 2019 / 2020.

4.2.2 Whilst the timeframe for the WDA to implement the change to the payment of recycling credits for garden waste is achievable. There are broader financial implications of the changes to recycling credits in terms of the MTFS saving target of £1.7 million for 2019 / 2020. This level of saving across an ever reducing financial base is extremely challenging requiring full exploration of all options available to the Council to mitigate the financial impact of the County Council decision on the finances of Selby District Council.

4.2.3 The timing of any decision by North Yorkshire is such that introducing any mitigation measures would be impractical to achieve by 1<sup>st</sup> April 2019. Therefore the preferred option of dealing with the financial impact of approving option 2a amounting to £208,100 in 2019/2020 is to fund this from reserves whilst a long term sustainable solution is developed and approved for 2020/22021 onwards.

#### **4.3 Policy and Risk Implications**

The recommendation will deal with the financial risk for 2019/2020 only but will need a sustainable long term solution to be agreed by autumn 2019.

#### **4.4 Corporate Plan Implications**

#### **4.5 Resource Implications**

#### **4.6 Other Implications**

N/A

#### **4.7 Equalities Impact Assessment**

This decision has no equality implications as it is purely financial.

#### **5. Conclusion**

- 5.1 The recommendation minimises the impact on finances for 2019/2020 only and provides time to explore and approve an alternative sustainable solution.

#### **6. Background Documents**

Letter from North Yorkshire County Council dated 18<sup>th</sup> September 2018

#### **7. Appendices**

None

#### ***Contact Officer:***

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**Report Reference Number: E/18/25**

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**To: Executive**  
**Date: Thursday 8 November 2018**  
**Status: Non Key Decision**  
**Ward(s) Affected: Selby and Tadcaster**  
**Author: Aimi Brookes, Contract Team Leader and Heather Chew, Senior Contract Officer**  
**Lead Executive Member: Cllr Mark Crane, Leader of the Council**  
**Lead Officer: Julie Slatter, Director of Corporate Services and Commissioning**

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**Title: Leisure Services Planned Maintenance Programme Year 10**

**Summary:**

In the contract with Inspiring healthy lifestyles (IHL) the Council holds landlord responsibility for Selby Leisure Centre, Tadcaster Leisure Centre and Selby Park. The contract includes an indicative planned maintenance programme to 2024 / 2025, which is reviewed each year when the Council refreshes its Medium Term Financial Plan and rolling Capital Programme. The revised programme reflects the landlord responsibility for Selby Leisure Centre, Tadcaster Leisure Centre and Selby Park.

The proposal for Year 10 includes work at all three sites.

**Recommendations:**

- i. To agree that the Year 10 Landlord Planned Maintenance Programme for Selby Leisure Centre, Tadcaster Leisure Centre and Selby Park**
- ii. To fund the Year 10 programme from the Building Repairs Reserve within the budget proposals for 2019/20.**

**Reasons for recommendation:**

To ensure essential maintenance work required at the Council's leisure facilities is included in the Council's capital programme to enable the Council to discharge its duties as a landlord and ensure the facilities are maintained to an appropriate standard.

## **1. Introduction and background**

1.1 The planned maintenance programme was revised in 2016/17 using condition survey data for Tadcaster Leisure Centre and Selby Park plus a 30 year lifecycle model for Selby Leisure Centre. Each planned maintenance programme sets out both 'landlord' and 'tenant' responsibilities and we are now approaching Year 10 of the programme. The Year 10 Planned Maintenance Programme has been drawn up which now needs to be considered by the Executive for inclusion in the 2019/20 capital programme.

## **2. The Report**

2.1 The revised Planned Maintenance Programme includes estimated costs that may be subject to change as formal tenders are required when the actual work is procured. It is reviewed on an annual basis as decisions are made regarding actual works required. The revised Maintenance Programmes presented to the Executive for consideration are attached at Appendix A.

2.2 Works initially identified for 2018/19 at Selby Leisure Centre for minor repairs to the central cooling system, gas testing and repairs and electrical distribution system were deferred last year and after recent inspection have been deferred for a further year. Minor repairs to service equipment and the central ventilation system have also been deferred and will be re-inspected with the other items for 2020/21.

2.3 At Tadcaster Leisure Centre planned works for 2018/19 for repairs to guttering, draining and glazing of the sports hall were deferred and after recent inspection have been deferred for a further year.

2.4 At Selby Park planned works for 2018/19 for repairs to the pavilion and bandstand roofs were deferred and have been deferred again following recent inspection.

2.5 The proposed Year 10 Maintenance Programme is attached at Appendix B. The costs included are a 'best known' at this stage and will be confirmed following a formal tender exercise. There will be no loss of income associated with any of the works proposed.

## **3. Alternative Options Considered**

N/A

## **4. Implications**

### **4.1 Legal Implications**

The Council, as Landlord, is required under the terms of the contract to ensure that essential maintenance work is carried out at the facilities leased by IHL.



## **4.2 Financial Implications**

A detailed breakdown of indicative costs is contained in the Year 10 Maintenance Programme at Appendix B. In summary, they include;

### **Selby Leisure Centre**

Drainage – external works (deferred from 2018/19)  
Gas services – testing and repair (deferred from 2018/19)

**TOTAL – £5,191.56**

### **Tadcaster Leisure Centre**

Over coating and sealing of walls (cladding) - (deferred from 2017/18)

**TOTAL - £5,700**

### **Selby Park**

\*External doors – make, fit and rehang new door  
\*Windows – make and fit 5 acrylic window panes  
\*Gutters – replace to both sides of pavilion

**TOTAL £6,210.72**

\*Following a condition survey in 2013/14 these items were highlighted as deteriorating but did not need work at that point. These works are now being recommended for action. Further condition surveys of Tadcaster Leisure Centre and Selby Park are due in 2020/21 and the results of this may affect future maintenance plans.

Funding for the Council's landlord responsibilities within the terms of the contract with IHL is contained within the buildings repairs reserve.

## **4.3 Policy and Risk Implications**

**N/A**

## **4.4 Corporate Plan Implications**

The planned maintenance programme supports the Councils corporate priority to make Selby District a great place to enjoy life.

## **4.5 Resource Implications**

The planned works will be co-ordinated by IHL on behalf of the Council.

## **4.6 Other Implications**

N/A

#### **4.7 Equalities Impact Assessment**

Planned maintenance for each facility is specific to the site and associated structures and is designed to provide a safe well maintained facility for the benefit of all customers and staff and can be regarded as providing a positive impact.

#### **5. Conclusion**

**5.1** In the contract with IHL the Council holds landlord responsibility for Selby Leisure Centre, Tadcaster Leisure Centre and Selby Park. The repairs detailed in the report fulfil the landlord obligations contained within the contract that enable continuity of service from the facilities.

#### **6. Background Documents**

N/A

#### **7. Appendices**

***Appendix A Planned Maintenance Programmes***

***Appendix B Proposed Year 10 Maintenance Programme***

#### ***Contact Officer:***

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Contracts Team Leader  
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**Selby Leisure Centre**  
**Indicative Planned Maintenance Programme**

	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12	Yr 13	Yr 14	Yr 15	Total
Element	2010 / 2011	2011 / 2012	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016	2016 / 2017	2017 / 2018	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022	2022 / 2023	2023 / 2024	2024 / 2025	
External Enclosing Walls											Minor repairs cladding & fixings Essential £2,987					
External Doors															Replace doors Essential £9,525	
Wall Finishes															Minor repairs / regrouting to tiled areas Essential £831	
External Works										Drainage minor works & survey - from 2018/19 Essential £4,052					Drainage minor works & survey Essential £1,835	
Services - Central Cooling System										Cooling system minor repairs - Deferred Essential £1,879					Cooling system minor repairs Essential £2,182	
Services - Space heating & air treatment											Minor repairs to heating and air treatment Essential £8,463					
Services - Equipment										Equipment repairs / replacement - deferred Essential £437				Equipment repairs / replacement Essential £504		
Services - Cold Water											Cold water repairs & pipework Essential £1,190				Cold water repairs & pipework Essential £1,204	
Services - Cold Water															Water tank & valve replacement Essential £10,196	
Services - Gas										Testing, proving & repair - deferred Essential £1,140		Testing, proving & repair Essential £941		Repairs to installations Essential £5,092	Testing, proving & repair Essential £948	
Services - Heat source											Repairs to burners / pumps etc Essential £3,738				Repairs to burners / pumps etc Essential £3,783	
Services - Ventilation										Repairs & replace fans & motors - deferred Essential £5,071				Repairs & replace fans & motors Essential £5,850	Replace Control systems Essential £12,639	
Services - Specialised installations											Repairs / cleaning pool filtration Essential £7,497					
Services - Electric source & mains										Minor repairs to distribution systems - deferred Essential £2,940			Minor repairs to distribution systems Essential £3,402			
Services - Lifts & hoists													Repairs & component replacement Essential £5,603			
<b>Total</b>										<b>£5,192</b>	<b>£23,875</b>	<b>£941</b>	<b>£9,005</b>	<b>£11,446</b>	<b>£43,143</b>	<b>£93,602</b>

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**Tadcaster Leisure Centre**  
**Indicative Planned Maintenance Programme**

	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12	Yr 13	Yr 14	Yr 15	Total
Element	2010 / 2011	2011 / 2012	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016	2016 / 2017	2017 / 2018	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022	2022 / 2023	2023 / 2024	2024 / 2025	
Main roof and gutters																
Shallow pitched roof and gutters																
Gutters and downpipes										Repair identified defects - deferred Essential £5,712						Repair identified defects Essential £5,712
Walls (cladding)										Overcoating and sealing - from 2018/19 Essential £5,700						
External Wall										Repointing Sports Hall/Store Essential Included in above						
Car Park												New Wearing Course and Marking Essential £34,272				Reinstate line marking Essential £1,142
Drainage																
Boundary Fencing												Replace Chainlink Fencing Essential £2,865				
Sports Hall Walls										Repanel Glazing - deferred Essential £5,712						
Car Park and building lighting																
Sports Hall radiant heating																
Boiler Controls																
Changing Room extractor																
Install TMV to changing																
Lift																
Condition survey											Condition survey Essential £4,569.60					
<b>Total</b>										<b>£5,700</b>	<b>£4,570</b>	<b>£37,137</b>	<b>£0</b>	<b>£0</b>	<b>£6,854</b>	<b>£54,261</b>

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**Selby Park**

**Indicative Planned Maintenance Programme**

Element	Yr 1 2010 / 2011	Yr 2 2011 / 2012	Yr 3 2012 / 2013	Yr 4 2013 / 2014	Yr 5 2014 / 2015	Yr 6 2015 / 2016	Yr 7 2016 / 2017	Yr 8 2017 / 2018	Yr 9 2018 / 2019	Yr 10 2019 / 2020	Yr 11 2020 / 2021	Yr 12 2021 / 2022	Yr 13 2022 / 2023	Yr 14 2023 / 2024	Yr 15 2024 / 2025	Total
Pavilion Roof															Inspect and Repair Essential £2,000	
Timber Cladding											Inspect Panels Essential £500					
Car Parking															Patch repair and line markings Essential £5,000	
Crazy Golf Course														Renew surfacing to individual holes Essential £6,300		
Bandstand										Roof Repair and Inspection - deferred Essential £3,000					Roof Repair and Inspection Essential £3,000	
Condition survey											Condition survey Essential £1,785					
<b>Total</b>										<b>£3,000</b>	<b>£2,285</b>	<b>£0</b>	<b>£0</b>	<b>£6,300</b>	<b>£10,000</b>	<b>£21,585</b>

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## Appendix B

### Inspiring healthy lifestyles

#### Selby DC Year 10 Landlord Planned Maintenance Programme

#### Cost Plan Version 1: September 2018

Site	Element	Loss of Income	Current Best Known Cost
Selby Leisure Centre	External drainage works	£0	£5,191.56
	Gas servicing (testing and repairs)		
Tadcaster Leisure Centre	Over coating and sealing of walls (cladding)	£0	£5,700
Selby Park	External doors – make, fit and rehang new door	£0	£6,210.72
	Windows – make and fit 5 acrylic window panes		
	Gutters – replace to both sides of pavilion		

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**Report Reference Number: E/18/26**

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**To: Executive**  
**Date: Thursday 8 November 2018**  
**Status: Non Key Decision**  
**Ward(s) Affected: All**  
**Author: Tammy Fox, Taxation, Benefits & Debt Team Leader and June Rothwell, Head of Operational Services**  
**Lead Executive Member: Cllr Lunn, Lead Executive Member for Finance and Resources**  
**Lead Officer: Karen Iveson, Chief Finance Officer**

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**Title: National Non- Domestic Rates Discretionary Rate Relief Scheme for 2019/20 and 2020/21**

## **1. Summary**

- 1.1 This report will give an update on the relief already provided to businesses in 2017/18 and 2018/19 from the reliefs announced in the Spring 2017 budget.
- 1.2 The report also proposes the amount of relief to be granted for the localised discretionary scheme for 2019/20 and 2020/21 using the amount of government funding available.

## **2. Recommendations**

- 2.1 The Executive will be asked to approve the proposal for the discretionary relief scheme for 2019/20 and 2020/21.

## **3. Reason for recommendation**

- 3.1.1 The proposal is easy to administer and the best use of the available funding.

## **4. Background**

- 4.1 In the Spring Budget of the 8 March 2017 the government announced three measures to assist business ratepayers following the revaluation of April 2017.

- A 'supporting small businesses relief'. Rate rises for businesses losing existing relief will be capped at £50 a month for five years.
  - Every pub with a rateable value of less than £100,000 will receive a discount of £1,000 in 2017/18. This was later extended to a further £1,000 in 2018/19.
  - A £300m hardship fund to enable local authorities to offer discretionary relief to the worst-hit firms.
- 4.2 In November 2017 the Executive approved the discretionary relief scheme of 12.5% relief in 2017/18 and 6% relief in 2018/19.

## **5. The Report**

### **5.0 Relief awarded in 2017/18 and 2018/19**

#### **5.1 Supporting Small Business Relief**

5.1.1 In 2017/18 there were 28 businesses who received supporting small business relief totalling £34,285.00. In this year 2018/19 there has been 18 businesses who received relief totalling £29,257.00.

5.1.2 The scheme is due to continue for a further 3 years with those businesses who qualify continuing to receive this relief automatically.

#### **5.2 Pub relief**

5.2.1 In 2017/18 there were 58 public houses that received the relief with the total amount granted totalling £45,912.00. In the Autumn Budget 2017 it was announced the scheme would be extended to 2018/19 and 47 pubs have received £44,745.00 in relief this year.

5.2.2 The authority is compensated fully for all amounts granted in supporting small business and pub relief.

#### **5.3 Localised discretionary rate relief**

5.3.1 After agreeing our scheme for the localised discretionary rate relief we assisted 101 businesses who were eligible for 12% relief in 2017/18 with relief totalling £172,800.00, this was within the allocated budget of £185,000.00. The scheme assisted all eligible businesses who had a rates increase of more than 12.5% as this was central governments basis for the funding allocation.

5.3.2 In 2018/19 we have automatically applied the relief at the agreed rate of 6% and 90 businesses have qualified for £89,606.00 in relief. This is just below the allocated budget of £90,000.00 but it is expected the amount may possibly reduce before the end of the financial year due to natural changes in account holders, as new businesses would not qualify.

### **6. Proposals for 2019/20 and 2020/21 localised discretionary rate relief**

- 6.1 The allocated funding to the authority for 2019/20 is £37,000.00. All those businesses who currently receive the relief in 2018/19 would be eligible for relief in 2019/20. Based on the estimated increase in business rates cost for the next financial year an award of 2.2% in relief would cost £36,082.00.00.
- 6.2 The council therefore propose the relief allowable for 2019/20 be set at 2.2% to allow the maximum assistance possible but within the allocated funding. The scheme will continue to be easy to administer and support different types and sizes of business.
- 6.3 The allocated funding to the authority for 2020/21 is £5,000. To allow a percentage relief with such a low funding amount would be a negligible amount for each business. The council therefore proposes to allow consideration of any applications on a case by case basis.
- 6.4. Applications will only be considered from eligible businesses who fulfil the previous criteria and who have received the relief in previous years and only if they can provide evidence that the increase in business rates has caused them severe hardship. The decision to grant relief would be delegated to the NNDR Supervisor and the Taxation, Benefits & Debt Team Leader. The Council will not make awards in excess of the available funding.

## **7. Risks**

### **7.1 Legal**

- 7.1.1 The scheme is based on the legislation enacted after the Spring Budget 2017 to allow a discretionary scheme approved by each local authority to support businesses affected by the change following the revaluation.
- 7.1.2 As the schemes are discretionary there will be no right of appeal on any decision made.
- 7.1.3 All applicants will complete a state aid declaration to ensure all awards are state aid compliant.

### **8.2 Financial**

- 8.2.1 The government will fully reimburse councils for the cost of reliefs provided under the supporting small businesses and pub relief schemes through section 31 grants.
- 8.2.2 Key risks identified include the financial risk that cost will exceed available funding for the discretionary scheme. The council aims to maintain spend within the grant allocated by central government for the discretionary rate relief scheme. The intention is not to put any additional pressure or require any resource from the Council's general fund. Careful monitoring of the

budget and the amount of relief awarded will continue to take place to avoid overspend.

**Contact Officer:** Tammy Fox, Taxation, Benefits & Debt Team Leader,  
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**Report Reference Number: E/18/27**

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**To: Executive**  
**Date: Thursday 8 November 2018**  
**Status: Key Decision**  
**Ward(s) Affected: All**  
**Author: Peter Williams, Head of Finance**  
**Lead Executive Member: Cllr Cliff Lunn, Lead Member for Finance & Resources**  
**Lead Officer: Karen Iveson, Chief Finance Officer**

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**Title: Financial Results and Budget Exceptions Report to 30th September 2018**

**Summary:**

At the end of quarter 2, the General Fund is indicating an outturn deficit of £26k. There are a number of variances (positive & negative) which make up this deficit including; shortfall on planned savings, staffing savings; changes in waste and recycling income and higher investment income. The HRA is indicating an outturn surplus of (£348k), which is mainly driven by lower external borrowing requirements, offset by lower rents and grants.

Planned savings for the year have already been achieved in the HRA. However, General Fund savings are showing a forecast shortfall of £157k. Details of the planned savings and their status can be found in Appendix B.

The capital programme is currently forecasting an underspend of (£2,001k); (£516k) GF and (£1,485k) HRA; the majority relates to Disabled Facilities Grants and ICT systems. Some of this underspend will be required to be carried forward to 2019/20 to meet project profiles. Headlines can be found in the report below with a more detailed analysis in Appendix C.

An update on the current Programme for Growth is the subject of a separate report on this agenda.

**Recommendations:**

It is recommended that the Executive endorse the actions of officers and note the contents of the report.

**Reasons for recommendation**

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

## 1. Introduction and background

1.1 The revenue budget was approved by Council on 22 February 2018, this report and associated appendices present a forecast of financial performance against the budget based on expenditure and income as at 30 September 2018.

## 2. Main Report

### General Fund Revenue

2.1 Details of forecast variances against budget are set out at Appendix A.

General Fund Account – Q2 2018/19	Budget £000's	Forecast £000's	Variance £000's
Total Service Income	(27,344)	(27,281)	63
Total Service Expenditure	39,774	39,677	(98)
<b>Net Service Expenditure</b>	<b>12,430</b>	<b>12,396</b>	<b>(34)</b>
Accounting and Non Service Budgets	(12,431)	(12,371)	60
<b>Net Revenue Budget</b>	<b>0</b>	<b>26</b>	<b>26</b>

2.2 The main forecasted variances against the General Fund deficit are:

- A £157k shortfall on planned savings as outlined in the planned savings section of this report and in more detail in Appendix B;
- Salary savings of (£12k) as a result of vacancies being held to mitigate the shortfall in planned savings, it is anticipated that this may increase as the impact of frozen posts is realised;
- Additional income of (£84k) expected in investment interest due to buoyant cash balances and the recent rates rise;
- Planning Fee income & Pre Application advice anticipated to exceed target (£101k), through large applications;
- Shortfall in Housing Benefit Admin Grant, partially mitigated by other DWP new burdens grants £88k including local welfare assistance, universal credit and welfare reform changes and verification of earnings. This grant continues to reduce year on year and the impact is being reviewed as part of the 2019/20 budget setting process;
- The careful management of waste collection rounds reducing the need for additional vehicles may generate up to (£102k) savings for the year across all 3 collection services, although recycling income remains volatile and current forecasts suggest a shortfall of £58k due to the price per tonne of recyclable materials.

### Housing Revenue Account (HRA)



2.3 A surplus of £348k is currently forecast for the Housing revenue Account (HRA).

Housing Revenue Account – Q2 2018/19	Budget £000's	Forecast £000's	Variance £000's
Total Service Income	(12,298)	(12,304)	(6)
Total Service Expenditure	7,918	7,575	(342)
<b>Net Service Expenditure</b>	<b>(4,380)</b>	<b>(4,729)</b>	<b>(348)</b>
Accounting and Non Service Budgets	<b>4,380</b>	<b>4,380</b>	<b>0</b>
<b>Net Revenue Budget</b>	<b>0</b>	<b>(348)</b>	<b>(348)</b>

2.4 The main forecasted variances against the HRA surplus are:

- External borrowing is expected to be lower due to work programmes being funded from grants and internal borrowing in the short term. It is anticipated that external borrowing will be needed in the future, but a saving of approximately (£374k) is expected this year;
- Investment interest, as a result of buoyant cash balances and a recent rise in interest rates, is expected to exceed budget by (£37k);
- Housing Rents are anticipated to be lower than target by £29k this is due in the main too long term void properties requiring greater investment and budget is available in the capital programme to address this.

#### **Planned savings**

2.5 The cumulative savings target is just over £1m for 2018/19, with new savings of £360k to be delivered this year. Current forecasts indicate a shortfall against this target of (£157k) with further risk in some additional areas. The key areas to note are as follows:

- Planning savings - whilst income remains buoyant for the year through large applications and should be exceeded, workload demands are such that the £200k savings target for 2018/19 will not be achieved. A forecast of £60k is considered achievable this year and work continues to maximise efficiency within the service going forward;
- Asset rationalisation had a target of £50k saving to be generated from the relocating of the customer contact centre to the Civic Centre. This is unlikely to happen this year but plans for the Civic Centre extension are progressing and work is expected to begin in the last quarter of 2018/19. The Police Co-location move will complete in Q4;
- Collaboration with another local council has generated £30k of additional income;
- Details of all planned savings can be found in Appendix B.

## Capital Programme

2.6 The capital programme shows a forecast underspend of (£516k) in the General Fund the variance is made up of:

- IHL have completed inspections of the items in the planned maintenance programme for 2018/19 and no works are required to leisure facilities. This budget of (£30k) will be rolled over to cover future maintenance works and the 19/20 maintenance works programme.
- Various ICT system programmes and upgrades are (£189k) lower than expected, the majority of this is slippage and will be carried forward to 2019/20 to continue projects.
- A significant underspend is likely for Disabled Facilities Grants (£296k), although this position is under review. Work is taking place to encourage more applications through the new in-house team and the lifeline service.

2.7 The HRA capital programme is anticipating to date a underspend of (£1,485k) for the year made up of:-

- A small saving (£29k) is anticipated on the completion of the Byram Park Road Housing Development with the scheme complete in January 2019.
- Savings of (£75k) are anticipated on Environmental Improvement works as there are no plans to progress any more works beyond the projects identified.
- Due to the profiling of the implementation of the Housing & Asset Management system (£44k) is required to be carried forward to complete the project.
- Slippage is expected on the pointing and roofing schemes (£904k), this is in relation to the Hillside scheme in Tadcaster currently under consultation.
- The Empty Homes Programme is unlikely to be fully committed this year due to the length of time required to progress a CPO and identifying suitable RTB buy backs - (£400k) slippage is anticipated.

2.8 Capital receipts in the HRA are expected to be £58k higher than forecast. 6 houses have been sold in the second quarter of the year (10 year to date) in line with budget setting assumptions. However at £10k, retained receipts for the year to date for use on housing development, are much lower than expected.

## **Programme for Growth**

- 2.9 An update on the current programme is the subject of a separate report on this agenda.

### **3. Alternative Options Considered**

Not applicable.

### **4. Implications**

Not applicable

#### **4.1 Legal Implications**

- 4.1.1 There are no legal issues as a result of this report.

#### **4.2 Financial Implications**

- 4.2.1 The financial issues are highlighted in the body of the report.

#### **4.3 Policy and Risk Implications**

- 4.3.1 There are no specific policy or risk implications beyond those highlighted in the report.

#### **4.4 Corporate Plan Implications**

- 4.4.1 The financial position and performance against budget is fundamental to delivery of the Council's Corporate Plan, achieving value for money and ensuring financial stability.

#### **4.5 Resource Implications**

Not applicable.

#### **4.6 Other Implications**

Not applicable.

#### **4.7 Equalities Impact Assessment**

Not applicable.

## **5. Conclusion**

- 5.1 At the end of quarter 2, the outturn is indicating a small deficit in the General Fund and a surplus in the HRA. The General Fund deficit is primarily due to challenges meeting planned savings targets this year. Opportunities for further in-year savings will continue to be sought, in order to bring the budget back on track by the end of the year.
- 5.2 At this stage in the year some slippage on the capital IT programmes are forecast, this will be kept under review as the year progresses.

## **6. Background Documents**

Not applicable.

## **7. Appendices**

Appendix A – General Fund and Housing Revenue Account Revenue budget exceptions.

Appendix B – General Fund and Housing Revenue Account Savings.

Appendix C – General Fund and Housing Revenue Account Capital Programme.

### ***Contact Officer:***

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## GF Management Accounts 2018-19

Results as at 30th September

General Fund

	Previous Year Actuals	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actual £k	Budget £k	Actual £k	Budget £k	Forecast £k	Year to date Actual £k	Full Year Forecast £k	
<b>Income</b>								
Investment Income	-207	-165	-101	-83	-249	-18	-84	Additional income expected in investment interest due to buoyant cash balances and the recent rates rise.
Recharges	-3,020	-3,006	0	-45	-3,006	45	0	
Customer & Client Receipts	-7,309	-4,616	-2,988	-2,304	-4,710	-684	-94	Numerous variances including: Sale of bins for new developments (£17k),(£9k) ICT recharges to the NHS, (£30k) Communications support to RDC offset by some increased costs, (£31k) Commercial Waste Income from increased customer base, offset by corresponding disposal costs in Supplies & Services below. Planning Fee Income and Advice is currently anticipated to exceed budget by (£101k) due to large applications and National Strategic Infrastructure Projects (NSIPs). There are anticipated income shortfalls in recycling income £58k, due to low prices for recyclates, £29k from private lifeline payers while the service is in transition to trial new service delivery and £40k Assets Team Trading due to staff shortages.
Government Grants	-15,673	-17,756	-6,926	-8,913	-17,652	1,986	104	Housing Benefit Admin Grant continues to reduce annually, this is partially offset by various smaller DWP new burdens grants grant £124k, including verification of earning and pension alerts, welfare reform changes and Universal Credit Admin changes. Local Welfare Assistance Grants (£36k) have been received.
Other Government Grant	-2,137	-1,541	-927	-771	-1,561	-156	-20	DCLG Property Searches Grant
Other Grants/Contributions Etc	-333	-30	0	0	-30	0	0	
Budget Savings Required	0	-228	0	-179	-71	179	157	Shortfall in expected asset rationalisation saving, contact centre move to the Civic Centre currently under review. Collaboration agreement delivering service to another local district council has generated an additional £30k in year. £70k of this saving relates to process improvements/online transactions which may slip into 2019/20. Planning savings of £200k are forecast to be £60k this year.
<b>Total Service Income</b>	<b>-28,679</b>	<b>-27,344</b>	<b>-10,941</b>	<b>-12,294</b>	<b>-27,281</b>	<b>1,353</b>	<b>63</b>	
<b>Expenditure</b>								
Employees	8,042	8,786	4,088	4,750	8,774	-662	-12	£12k GF posts, savings due to vacancies, likely to increase as impact on post freezes feed through.
Premises	678	684	323	342	705	-19	21	£14k NNDR on corporate buildings as a result of latest RV review and various repair works on general fund property.
Supplies And Services	8,641	11,233	3,178	5,160	11,154	-1,983	-78	Forecasted overspend from increase in Council Tax service including Court costs for Liability orders and Annual billing printing costs £13k, Transaction Charges for Card payments £21k, Trade Waste Disposal from increase in new business £29k, Street Cleansing contract costs £8k, upturn in the requirement for temporary accommodation £13k and costs associated with Communications support to RDC £10k. This is offset by refuse collection contract savings (£102k) across all collection services, the 18/19 budget was increased for additional rounds due to significant property growth in the district over the last 12 months, work continues with the contractor to mitigate the strain. A number of day changes / additional shifts have been undertaken in the first quarter and is likely to increase. Demand for discretionary rate relief remains low and a saving against this budget (£60k) is anticipated, this is funded by reserves and a corresponding reduction can be seen in Accounting & non-service budgets below.
Transport	164	147	73	76	147	-3	0	
Benefit Payments	15,256	16,941	6,482	8,470	16,913	-1,989	-28	Latest forecast on Housing Benefit Overpayments.
Support Services	0	0	1	0	0	1	0	
Third Party Payments	77	-22	0	1	-22	-1	0	
Drainage Board Levy	1,663	1,685	842	842	1,685	0	0	
External Interest Payable	100	75	38	38	75	0	0	
Contingency	0	246	0	140	246	-140	0	
<b>Total Service Expenditure</b>	<b>34,621</b>	<b>39,774</b>	<b>15,024</b>	<b>19,819</b>	<b>39,677</b>	<b>-4,795</b>	<b>-98</b>	
Total Accounting & Non Service Budgets	-5,942	-12,431	3,476	3,712	-12,371	-236	60	Corresponding reduction in reserve funding for discretionary rate relief
<b>Net Total</b>			<b>7,559</b>	<b>11,237</b>	<b>26</b>	<b>-3,679</b>	<b>26</b>	
<b>Forecast (Surplus) / Deficit</b>						<b>-3,679</b>	<b>26</b>	

**HRA Management Accounts 2018-19**  
**Results as at 30th September**  
HRA

	Previous Year Actuals		Latest Approved Budget		Year to Date		Annual Total		Variances		Comment
	Actual £k	Budget £k	Actual £k	Budget £k	Forecast £k	Variances					
						Year to date Actual £k	Full Year Forecast £k				
<b>Income</b>											
Investment Income	-62	-75	0	0	-112	0	-37			Additional income expected in investment interest due to buoyant cash balances and the recent rates rise.	
Garage Rents	-98	-100	0	0	-103	0	-3			Deficit in rent income anticipated through a number of long term void properties. Work continues to address long term void properties to get them back in to rental including procuring contractors for specific works. Sales to date have some influence but are in line with assumptions made for the year (10 sales to date). The new development scheme at Byram is due to complete in January and will have a positive impact on income.	
Housing Rents	-12,025	-11,940	-3,032	-3,234	-11,911	202	29			Hostel and Temp Accomodation rent income anticipated to exceed budget.	
Customer & Client Receipts	-170	-145	-52	-73	-160	21	-15			Loss of Supporting People Homelessness funding	
Government Grants	-1	-20	0	-10	0	10	20				
Recharges	-14	-18	-5	-9	-18	4	0				
<b>Total Service Income</b>	<b>-12,370</b>	<b>-12,298</b>	<b>-3,089</b>	<b>-3,326</b>	<b>-12,304</b>	<b>237</b>	<b>-6</b>				
<b>Expenditure</b>											
Employees	40	2	15	1	38	14	36			Costs of Cleaning staff at the Community Centres - permanent budget adjustment required.	
Premises	747	806	259	403	806	-144	0				
Supplies And Services	1,127	1,060	387	481	1,057	-94	-3				
Support Services	2,752	2,806	0	0	2,806	0	0				
Transport	112	113	60	50	111	11	-1				
Debt Management Expenses	6	6	0	0	6	0	0				
External Interest Payable	2,413	2,787	1,165	1,394	2,413	-229	-374			No new borrowing anticipated for 2018/19 at this stage but interest rates rises may prompt action to increase borrowing to mitigate future interest costs. This will be kept under review during the year and forecasts will be updated if necessary.	
Contingencies	0	75	0	0	75	0	0				
Provision for Bad Debts	69	263	0	0	263	0	0				
<b>Total Service Expenditure</b>	<b>7,266</b>	<b>7,918</b>	<b>1,886</b>	<b>2,328</b>	<b>7,575</b>	<b>-442</b>	<b>-342</b>				
Total Accounting & Non Service Budgets	5,104	4,380	0	0	4,380	0	0				
<b>Net Total</b>			<b>-1,203</b>	<b>-998</b>	<b>-348</b>	<b>-205</b>	<b>-348</b>				

Forecast (Surplus) / Deficit

**-348**

## SAVINGS PLAN

Indicative Cumulative Profile - GF							
Potential Saving	Sponsor	2018/19 Target £000's	2018/19 Forecast £000's	2019/20 Target £000's	Original Risk	Q2 September 2018	Current Risk
Pest Control	KC	15	15	15	Low	Completed	Low
Income generation	SR	0	0	185	High	Fees and charges are under review as part of the budget process. In addition, the budget process has brought forward potential income generating ideas for future years but more work is required to assess their income potential.	High
Process improvements /on-line transactions	JS	70	70	91	Medium	Channel shift and housing system projects have been approved and there is confidence that the target for 19/20 will be exceeded. The current year may see a shortfall due to timing in project delivery, but vacancies are being held to held mitigate this.	Medium
Planning service review	JC	200	60	200	Medium	Savings in 2018/19 are behind target, with £60k of recurring savings identified to date. The need for agency staff and additional Legal support is challenging delivery of the £200k target but further proposals are under review as part of the budget process. It is expected that this target will need to be reprofiled.	High
Asset rationalisation	JS	90	42	140	Medium	Ex Profiles Gym has been let to a tenant generating £28k in 18/19. The remainder of this saving is dependent upon the contact centre move from Market Cross. This will require some changes to the Civic Centre to accommodate, which are subject to business case approval. Discussions with the landlord to find another tenant are ongoing. Depending on the above, it is hoped that this move will complete in the next financial year. Police co-location is now expected in February 2019 and this income is included in the forecast at £14k.	Medium
Commissioning & collaboration	JS	0	30	80	High	Savings in 18/19 will be met through collaboration with another local District Council. The Procurement Partnership will be dissolved from April 2019 which deliver £12k savings for the General Fund (and £12k for the HRA). Further options are being considered on CCTV contracts and recycling options.	Medium

## SAVINGS PLAN

New SDHT Loans	DC	17	18.3	88	High	Loans currently made to the Selby District Housing Trust will generate £18.3k of interest returns in 2018/19. A number of schemes are currently in progress. The revised and expanded Housing Development Programme agreed by Executive in January 2018 identifies a significant role for the SDHT in delivery which will provide further loan opportunities for SDC. Forecast has been retained at the level of current existing loans, but there is scope for new loans to be made during the year.	Medium
Lending to third parties	DC	0	0	40	High	Following adoption of the Economic Development Framework this is not a priority and alternative savings will be brought forward as part of the forthcoming budget.	High
Programme for Growth	DC	0	0	250	High	The current programme includes £3.5m for Commercial Property Acquisition projects. A direct ROI of circa 7% is required on these projects to achieve the £250k target and therefore this target remains high risk. A former bank building in Tadcaster has been acquired and a bid has been accepted on another in Selby. These properties are targeted to achieve a rental income from 19/20 although final plans for the properties not yet fully defined. Other potential purchases are currently in early discussion and should these prove beneficial business cases will be brought forward for approval in due course.	High
Tax Base Growth	DC	0	0	28	High	As the growth agenda continues, an anticipated additional increase in the tax base of 0.5% is forecast by 19/20. This is subject to timing of development schemes and other variables.	Medium
Business Rates Growth	DC	0	0	200	High	The Economic Development team will deliver the Council's Economic Development Strategy and proactively foster new inward investment and indigenous business growth. It is highly unlikely that any increases in business rates payable will take the Council out of the safety net position, and therefore any saving will rely on the results of the Business Rates Review in 20/21.	High
PFI	KI	57	57	57	Low	Completed	Low
MRP	KI	185	185	185	Low	Completed	Low
Pension Fund Deficit	KI	419	419	433	Low	Completed	Low



**SAVINGS PLAN**

Total Savings		1,053	896	1,992	
Assumed Savings Target		1,053	1,053	1,698	
(Surplus) / Shortfall		0	157	-294	

*NB Low risk savings assumed to be delivered at 100%*

## SAVINGS PLAN

Indicative Cumulative Profile - HRA							
Potential Saving	Sponsor	2018/19 Target £000's	2018/19 Forecast £000's	2019/20 Target £000's	Risk	Q2 September 2018	Current Risk
Process improvements /on-line transactions	JS	5	5	194	Medium	Business Case for 'channel shift' project approved - implementation of first two phases scheduled for 2018/19. Implementation of Housing Management System is on-going, full implementation expected by July 2019. Project brief for 'Modern Office Project' to support a more flexible and mobile workforce currently being developed. Work is underway as part of the budget setting process to identify where these savings will be generated from.	Medium
Commissioning & collaboration	JS	0	0	20	High	The Procurement Partnership will be dissolved from April 2019 which deliver £12k savings for the HRA (and £12k for the General Fund). Further opportunities are expected as contracts are due for renewal.	Medium
Pension Fund Deficit	KI	226	226	235	Low	Completed	Low
<b>Total</b>		<b>231</b>	<b>231</b>	<b>449</b>			
<b>Assumed Savings Target</b>		<b>148</b>	<b>148</b>	<b>310</b>			
<b>(Surplus) / Shortfall</b>		<b>-83</b>	<b>-83</b>	<b>-140</b>			

*Low risk savings assumed to be delivered at 100%*

## 2018/19 Selby District Council Capital Programme - To 30 September 2018

General Fund	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Sport Grounds Improvement Works	0	0	0	0	0	0	
Selby Park Improvement Work	20,888	0	0	0	20,888	0	As at Oct 18 awaiting additional quotations for work to replace lighting
DIP System upgrade	23,000	23,000	22,575	-425	23,000	0	Northgate upgrade for year completed.
Industrial Units - Road Adoption	325,000	0	0	0	325,000	0	Further information being sought from NYCC Highways regarding detailed specification requirements to enable formulation of an estimate of costs. Budget costings received from contractor. Awaiting instruction as to next steps.
GIS System	65,641	32,820	9,950	-22,870	30,000	-35,641	Budget for GIS Digitalisation project is now committed for completion by May 2019. Spend to be phased over 18/19 and 19/20. 18/19 budget required £30k 19/20 £35k budget required
Benefits & Taxation System upgrade	12,675	6,338	0	-6,338	12,000	-675	Software upgrades for legislative changes and E-billing implementation and configuration for Annual billing process in Jan 19. Remaining budget is linked to software upgrade supporting Channel Shift Phase 1 (end date Mar 19). Expected outturn of £12k in 2018/19 although this is subject to upgrade costs for Annual Billing and Legislation changes in January 19 from Northgate. Further consultancy on e-billing required for implementation.
IDOX Planning System	37,274	18,637	14,217	-4,420	32,000	-5,274	Quarter 2 & 3 2018/19 - Committed £13k for standard IDOX upgrades that are due to take place in October/November 18. Further commitments of £14k towards consultancy and user training on Licensing/Enterprise Planning and Maploader for ARCGIS will be made in 2018/19.
ICT - Infrastructure Costs	32,082	16,041	3,923	-12,118	32,000	-82	Projects in motion for infrastructure improvements include; Upgrade to door access system, Trades team move to Vivars, Server upgrade for Northgate, Changes to GCSX mail.
ICT - Annual Software Licence	85,000	0	0	0	85,000	0	Soft market testing for Microsoft licences in progress. Expect full budget required in 2018/19
ICT - Desktop Replacement Programme	7,448	3,724	3,940	216	7,448	0	Desktop replacements as required. Not anticipating underspends at this time
ICT - Software	85,194	0	0	0	55,000	-30,194	Budget committed to the Digital Foundations Project. Phased spend over 18/19 and 19/20 - Microsoft £55k 18/19 - Citrix £30k 19/20
Committee Management System	18,000	9,000	15,000	6,000	18,000	0	ModernGov software now live and final invoices yet to be received.
Northgate Revs & Bens	12,000	0	0	0	12,000	0	Budget anticipated to be used this year on system upgrades following legislative changes in relation to e-billing. Currently awaiting costs for the Benefits/Information@Work integration before commitment. This work will aid the channel shift project
Asset Management Plan - Leisure & Parks	30,210	0	0	0	0	-30,210	IHL have completed inspections of the items in the planned maintenance programme for 2018/19. No works are required and items deferred to 2019/20. As part of the budget setting process progress is being made to develop the 2019/20 planned maintenance programme which will include a review of deferred works from 2018/19.

## 2018/19 Selby District Council Capital Programme - To 30 September 2018

General Fund	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Portholme Road Culvert	371,374	0	0	0	371,374	0	The closing date for tenders was Friday 28th September and they are currently being evaluated. Initial indications are that the project will come in within budget. Delays were due to the complexity of location of the utilities and avoiding impacting on the Police emergency responses from the current Police Station.
Bus Station Refurbishment	53,000	0	0	0	53,000	0	Following commencement of new ESPO framework, costings have now been received from framework provider. The quotation was over budget although the identified supplier has since been declared bankrupt. Works ongoing to identify alternative provision within budgetary constraints.
Police Co-Location Project	229,710	114,855	8,627	-106,228	229,710	0	Works are due to commence on site on 08/10/18, with a scheduled build of 19 weeks. Based on the anticipated programme, the budget should be fully spent in 18/19 although this may slip if inclement weather affects delivery over the winter months.
Car Park Improvement Programme	582,376	100,000	74,841	-25,159	582,376	0	Works to Market Cross Car Park now complete. It is currently expected the budget will be fully committed in 18/19. To minimise income loss, improvement works to the car parks will be not be completed concurrently, therefore some funding will need to be rolled forward from 18/19 to 19/20 to cover this. By Q3 it will be clearer how much of this budget will be committed
ICT - Channel Shift 1 Website & Intranet	50,000	0	0	0	25,000	-25,000	Channel Shift Phase 1 solution for Revs and Bens to be implemented across years 18/19 & 19/20. Following market testing and software demonstrations - funds to be reviewed along with Phase 1 and Phase 2 implementation with associated budget for 19/20 spend.
ICT - Channel Shift 2 Website & Intranet	18,000	0	0	0	0	-18,000	Budget committed to the Channel Shift Phase 2 Project in relation to Customer Portal - however as project target completion date is Mar 2020 this will need to be carried forward.
ICT - Channel Shift 3 Website & Intranet	18,000	0	0	0	0	-18,000	Budget committed to Channel Shift Phase 3 Project in relation to Housing Management system, project completion date Mar 2020 so this budget will be carried forward to next year.
ICT - Disaster Recovery Improvements - Software / Hardware	41,500	0	0	0	41,500	0	Project started but progress slow, but anticipate being committed before January 19. Project documentation being developed for approvals - £15k Back up solution - £25k Remote Access Solution - £1500 Firewall
ICT - End User Devices - Software / Hardware	96,000	18,000	0	-18,000	50,000	-46,000	Budget committed to the Digital Workforce Project, project documentation being developed. Actual spend will follow the Microsoft procurement and will be phased over 18/19 and 19/20 Phased spend forecasts for new end user devices rollout 18/19 £50k 19/20 £46k roll over
ICT - Digital Workforce - Telephones - Mobile Working	40,000	20,000	0	-20,000	30,000	-10,000	Budget committed to the Digital Workforce Project. Project documentation being developed. Actual spend will follow the Microsoft procurement and will be phased over £30k 18/19 to support officers skills to ensure they can work from mobile locations and £10k 19/20 for technical solutions to improve mobile working
New Build Projects (Loans to SDHT)	6,619,900	280,000	373,052	93,052	6,619,900	0	These are schemes delivered by SDHT through loans from SDC. Ulleskelf scheme - due to exchange w/c 8/10/18, purchase of 12 properties, a 10% deposit has been paid, due to be phased to SDHT in twos. Riccall scheme is now complete and handover to the Trust has taken place, project is under budget (awaiting final confirmation and final account due September 2019) Exchange has taken place for the purchase of properties at Bridge Wharf, Ousegate and are expected to be complete by March 2019. Further work is to be done on costings on packaging up smaller sites for development to deliver value for money.

## 2018/19 Selby District Council Capital Programme - To 30 September 2018

General Fund	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Private Sector - Home Improvement Loans	60,000	30,000	-6,000	-36,000	60,000	0	The Repair Loan is a reactive service which is more popular during the last 6 months of the financial year. Much of the funding provides emergency repairs to vulnerable private sector owner occupiers. These repairs (such as boiler and heating replacements) tend to be more apparent during autumn/winter months. We therefore expect to reach full spend of the £60,000 budget. This forecast will be reviewed on a month to month basis.
Disabled Facilities Grants (DFG)	596,960	150,000	104,987	-45,013	300,000	-296,960	Includes C/Fwd. of £250k for Better Care Fund money. New initiatives aimed at increasing take-up of DFG have been approved as part of the Private Sector Housing Assistance Policy 2018. Also, there are on-going discussions regarding the expansion of the adaptations service. By delivering in-house work is on-going to encourage more applications by working with the Lifelines Team. Work also continues to utilise funding on our own homes and also to speed up the overall process.
	<b>9,531,232</b>	<b>822,415</b>	<b>625,112</b>	<b>-197,303</b>	<b>9,015,196</b>	<b>-516,036</b>	

## 2018/19 Selby District Council Capital Programme - To 30 September 2018

Housing Revenue Account	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Kitchen Replacements	130,000	65,000	779	-64,221	130,000	0	Tender documentation currently being prepared pending issue to market Based on proposal to roll 2018/19 and 19/20 budgets together to form a more attractive package of works for the market, anticipate approximately 75% of the 18/19 budget will spent and claimed in year.
Housing & Asset Management System	262,083	131,042	27,778	-103,264	218,083	-44,000	Forms part of the Housing software replacement project that will continue throughout 2018/19 2018/19 Amount committed will be approx £218k. A total of £44k will be committed in 2019/20
Pointing Works	846,400	423,200	43,778	-379,422	664,000	-182,400	The contractor is due to commence 1st October pre-work gas safety check and the programme is scheduled to run to the end of March. Committed approximately 75% of the available budget to the programme as the remaining 25% is being held back to address pointing and wall tie mapping works associated with the Hillside project. Given the position on the latter however, it is envisaged this will need to be rolled forward to 19/20.
Electrical Rewires	240,000	120,000	66,563	-53,437	240,000	0	This budget is used as and when upgrades and partial re-wires are required
Bathroom Replacements	59,860	29,930	2,441	-27,489	59,860	0	Pre-start meeting completed, awaiting programme and health & safety documentation from the contractor. It is anticipated the programme will be completed by the end of 18/19 and come in on budget.
Asbestos Surveys	13,232	6,616	7,329	713	13,232	0	A programme of works in line with capital projects is on-going. As the capital programme begins to ramp up, this budget will be fully committed and spent before the end of 18/19.
External Cyclical Repairs (Painting & Windows)	320,000	160,000	19,440	-140,560	320,000	0	Awaiting pricing confirmation from the Contractor to enable programme finalisation and work scheduling which is due mid-October It is currently anticipated that the full budget will be committed and spent prior to the end of 18/19; although as we are still awaiting confirmation of pricing from the contractor this may change. We are expecting full pricing information from the contractor by the end of October which will enable us to refine the position in period 7.
Central Heating System Replacements	295,000	147,500	70,323	-77,177	295,000	0	Currently identifying systems which are nearing the end of their economical lifecycle with a view to implementing a replacement programme early in the new year. Based on previous year's anticipation is there being an underspend on this budget of circa 25% which we will seek to roll forward as in previous years. Looking at the current asset profile, it is envisaged there will be a peak in spend in 22/23. We are seeking to smooth this spike through proactive replacement.
Roof Replacement	741,636	370,818	14,021	-356,797	20,000	-721,636	Stage 2 consultation issued, it is unlikely that any budget will be committed in 2018/19,
Damp Works	220,000	110,000	44,440	-65,560	220,000	0	Contract currently with Legal Services for review prior to issue. This is being chased with Legal Services
External Door Replacements	226,051	113,026	12,523	-100,503	226,051	0	Programme to work in conjunction with the External Cyclical Repairs Programme.
Void Property Repairs	145,000	72,500	17,727	-54,773	145,000	0	To look at procuring various contractors to deliver different types for works rather than ad-hoc.
Fencing Programme	42,821	0	0	0	42,821	0	Phase 1 of the programme completed on time and in budget. Budget held back as contingency to address any potential issues resulting from winter weather. Phase 2 programme will be assessed early in the new year. Works already identified will ensure the budget is fully committed and spent in 18/19.
St Wilfrid's Court	13,000	0	0	0	13,000	0	Budget relates to works required to upgrade lifeline equipment and is to be undertaken as part of wider improvement of the property
Laurie Backhouse Court	28,000	0	0	0	43,000	15,000	Quotations to replace the lift have been received. The cost of replacement based quotations exceeded the available budget by circa £15k. Additional funds will need to be secured in order to complete these works. Additional forecast updated pending Virement signoff
Environmental Improvement Plan	150,488	0	1,579	1,579	75,000	-75,488	No further progress is anticipated, the reduced forecast reflects current proposed projects.
Housing Development Project	1,200,000	0	0	0	1,200,000	0	Programme for the development of up to 10 HRA properties on small sites, proposals for these sites are currently being investigated.



## 2018/19 Selby District Council Capital Programme - To 30 September 2018

Housing Revenue Account	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Garage Sites - improvements to property	18,572	9,286	6,960	-2,326	18,572	0	Works required are influenced by which sites are identified for potential housing development. This budget will be fully committed and spent during 18/19.
Ousegate Hostel	59,499	29,750	1,080	-28,670	59,499	0	Seeking prices to undertake refurbishment of second void unit. Still awaiting confirmation of availability of unit one to commence relocation of office and associated works. Subject to availability, the budget will be fully committed and spent in 18/19.
Phase 1 Hsg Dev. Byram / Eggborough Bungalows	0	0	740	740	0	0	Project is now complete
Phase 1 Hsg Dev. Byram Park Road	1,455,711	727,856	428,320	-299,536	1,427,280	-28,431	Good progress is being made on site. The project will reach Practical completion in Jan 2019 with a contingency sum to be paid in Jan 2020.
Footpath Repairs	12,237	6,118	55	-6,063	12,237	0	Continuing to deliver smaller scale works pending programme commencement. Basket of goods identified for ITT. This budget will be fully committed and spent in 18/19.
Estate Enhancements	133,000	66,500	3,632	-62,868	133,000	0	Awaiting tender completion for car park improvement works to enable us to benefit from improved rates. Works have been identified. Currently preparing ITT for tender exercise
Community Centre Refurbishment	48,000	0	0	0	0	-48,000	Fire safety works - currently awaiting quotes for identified works Works on hold pending formal FRA. Further Capital bid submitted for FRA programme to commence in 19/20. This programme of assessments will identify and inform the works required at this site. On this basis, I would envisage the funds will need to be rolled from 18/19 to 19/20.
Sheltered homes adaption	180,000	0	0	0	180,000	0	Specification being put together for both this and the aids & adaptation budget and DFG. To cover installation of wet rooms in suitable void properties.
Empty Homes Programme - Improvements to Property	600,000	300,000	700	-299,300	200,000	-400,000	This is to enable RTB buy backs and the compulsory purchase of properties that will be brought back in to the HRA. Currently looking at 1 CPO. As at Sept 18 - progressing with the CPO to be on the Executive Agenda in Q3. Valuations will be obtained but because of the time it takes to progress a CPO it is unlikely this spend will occur until Q4 at the earliest. At this stage we have not identified any suitable RTB buy backs. Expected outturn in 18/19: 3,000-200,000. We will request for the remainder to be carried forward to 19/20 to allow the continuation of the Empty Homes Programme.
Aids and adaptations programme	125,000	62,500	121,371	58,871	125,000	0	Links to sheltered homes.
	<b>7,565,590</b>	<b>2,951,642</b>	<b>891,579</b>	<b>-2,060,063</b>	<b>6,080,635</b>	<b>-1,484,955</b>	
<b>Total Capital Programme</b>	<b>17,096,822</b>	<b>3,774,057</b>	<b>1,516,691</b>	<b>-2,257,366</b>	<b>15,095,831</b>	<b>-2,000,991</b>	

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# Agenda Item 8



**Report Reference Number: E/18/28**

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**To: Executive**  
**Date: Thursday 8<sup>th</sup> November 2018**  
**Status: Non Key Decision**  
**Ward(s) Affected: All**  
**Author: John Raine, Head of Technical Finance**  
**Lead Executive Member: Councillor Cliff Lunn, Lead Executive Member for Finance and Resources**  
**Lead Officer: Karen Iveson, Chief Finance Officer**

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**Title: Treasury Management – Quarterly Update Q2 2018/19**

## **Summary:**

This report reviews the Council's borrowing and investment activity (Treasury Management) for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2018 (Q2) and presents performance against the Prudential Indicators.

Investments – On average the Council's investments totalled £63.6m over the quarter at an average rate of 0.73% and earned interest of £231k (£162k allocated to the General Fund; £69k allocated to the HRA) which was £111k above the year to date budget. Whilst cash balances are expected to reduce over the year, the bank rate increased on 2<sup>nd</sup> August 2018 meaning forecast returns could be in the region of £432k (£302k GF, £130K HRA), a budget surplus of £190k. It is proposed that any amount allocated to the GF above £300k is transferred to the contingency reserve, in line with the approved Medium Term Financial Strategy.

Borrowing – Long-term borrowing totalled £59.3m at 30<sup>th</sup> September 2018, (£1.6m relating to the General Fund; £57.7m relating to the HRA), Interest payments of £2.5m are forecast for 2018/19, a saving of £0.3m against budget. The Council had no short term borrowing in place as at 31 March 2018, and has not undertaken any during 2018/19.

Prudential Indicators – the Council's affordable limits for borrowing were not breached during this period.

Following approval to invest £5m between two property funds, the

Treasury team have been progressing the application process for SDC, including requirements under MiFID II. It is anticipated that units will be purchased in the October trading window. Returns achieved against Property Fund investments will be allocated against the GF savings target. Entry fees will be treated as revenue expenses and offset against returns in year one.

### **Recommendations:**

- i. Councillors endorse the actions of officers on the Council's treasury activities for Q2 2018/19 and approve the report.**
- ii. Note that investment income allocated to the General Fund, over the £300k threshold is to be transferred to Contingency Reserve.**

### **Reasons for recommendation**

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

#### **1. Introduction and background**

- 1.1 This is the second monitoring report for treasury management in 2018/19 and covers the period 1 April to 30 September 2018. During this period the Council complied with its legislative and regulatory requirements.
- 1.2 Treasury management in Local Government is governed by the CIPFA "Code of Practice on Treasury Management in the Public Services" and in this context is the management of the Council's cash flows, its banking and its capital market transactions, the effective control of the risks associated with those activities and the pursuit of optimum performance consistent with those risks. This Council has adopted the Code and complies with its requirements.
- 1.3 The Council's Treasury Strategy, including the Annual Investment Strategy and Prudential Indicators was approved by Council on 22 February 2018.
- 1.4 The two key budgets related to the Council's treasury management activities are the amount of interest earned on investments £240k (£165k General Fund, £75k HRA) and the amount of interest paid on borrowing £2.729m (£75k General Fund, £2.787m HRA).

#### **2. The Report**

## **Interest Rates and Market Conditions**

- 2.1 The first half of 2018/19 has seen UK economic growth post a modest performance, but sufficiently robust for the Monetary Policy Committee, (MPC), to unanimously (9-0) vote to increase Bank Rate on 2nd August from 0.5% to 0.75%. The MPC has indicated Bank Rate would need to be in the region of 1.5% by March 2021 for inflation to stay on track and Financial markets are currently pricing in the next increase in Bank Rate for the second half of 2019. Investment income forecasts have therefore been adjusted to reflect a stable rate for the remainder of 2018/19.
- 2.2 The Council's treasury advisors Link Asset Services – Treasury Solutions summarised the key points associated with economic activity in Q2 2018/19 up to 30 September 2018:
- The economy gathered some momentum;
  - A tight labour market put upward pressure on wage growth;
  - Consumer price inflation rose unexpectedly;
  - Another hike from the MPC in August, but some dovish signals;
  - Better public finance figures provided some breathing room for the Chancellor;
  - Brexit negotiations remained at an impasse;
  - UK equities underperformed.
- 2.3 Deposit rates at the start of 2018/19 have gradually increased, as the rate increases in Q3 17/18 and Q2 18/19 have filtered through into investments placed by the pooled Treasury Fund. Current forecasts suggest there will be no further increase until Q2 19/20, and therefore Treasury investment income has been forecast in line with expectations.

## **Interest Rate Forecasts**

- 2.4 The interest rate forecasts from Link Treasury advisors are as follows;

Table 2: Forecast for Interest Rates

<b>Link Asset Services Interest Rate View</b>											
	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21
Bank Rate View	0.75%	0.75%	0.75%	0.75%	1.00%	1.00%	1.00%	1.25%	1.25%	1.50%	1.50%
3 Month LIBID	0.75%	0.80%	0.80%	0.90%	1.10%	1.10%	1.20%	1.40%	1.50%	1.60%	1.60%
6 Month LIBID	0.85%	0.90%	0.90%	1.00%	1.20%	1.20%	1.30%	1.50%	1.60%	1.70%	1.70%
12 Month LIBID	1.00%	1.00%	1.00%	1.10%	1.30%	1.30%	1.40%	1.60%	1.70%	1.80%	1.80%
5yr PWLB Rate	2.00%	2.00%	2.10%	2.20%	2.20%	2.30%	2.30%	2.40%	2.50%	2.50%	2.60%
10yr PWLB Rate	2.40%	2.50%	2.50%	2.60%	2.70%	2.70%	2.80%	2.90%	2.90%	3.00%	3.10%
25yr PWLB Rate	2.80%	2.90%	3.00%	3.10%	3.10%	3.20%	3.30%	3.30%	3.40%	3.50%	3.50%
50yr PWLB Rate	2.60%	2.70%	2.80%	2.90%	2.90%	3.00%	3.10%	3.10%	3.20%	3.30%	3.30%

## **Annual Investment Strategy**

- 2.7 The Annual Investment Strategy outlines the Council's investment priorities which are consistent with those recommended by DCLG and CIPFA:
- Security of Capital and
  - Liquidity of its investments
- 2.8 The Investment of cash balances of the Council are managed as part of the investment pool operated by North Yorkshire County Council (NYCC). In order to facilitate this pooling, The Councils Annual Investment strategy and Lending List has been aligned to that of NYCC.
- 2.9 NYCC continues to invest in only highly credit rated institutions using the Link suggested creditworthiness matrices which take information from all the credit ratings agencies. Officers can confirm that the Council has not breached its approved investment limits during the year.
- 2.10 In light of an anticipated growth in the investment pool held by NYCC due to an increase in client funds, a review of the current counterparty list has been carried out, with recommendations to standardise limits within various institution groups, remove un-utilised institutions and add new institutions which hold the recommended rating and attractive rates. This review will not change the risk profile of the overall fund.
- 2.11 The Council's investment activity in the NYCC investment pool up to Q2 2018/19 was as follows:-
- Balance invested at 30 September 2018           £68.04m
  - Average Daily Balance Q2 18/19               £63.6m
  - Average Interest Rate Achieved Q2 18/19    0.69%
- 2.12 The average return to Q2 2018/19 of 0.69% compares with the average benchmark returns as follows:
- 7 day                   0.44%
  - 1 month               0.47%
  - 3 months              0.61%
  - 6 months             0.71%
  - 12 months            0.94%

## **Borrowing**

- 2.13 It is a statutory duty for the Council to determine and keep under review its “Affordable Borrowing Limits”. The Council’s approved Prudential Indicators (affordable limits) were outlined in the Treasury Management Strategy Statement (TMSS). A list of the limits is shown at Appendix A. Officers can confirm that the Prudential Indicators were not breached during the year.
- 2.14 The TMSS indicated that there was no requirement to take long term borrowing during 2018/19 to support the budgeted capital programme. However, the borrowing requirement is largely dependent on the Housing Development Programme and whilst it is expected that this will be funded by internal borrowing, this will continue to be reviewed.
- 2.15 The Council approved an Authorised Borrowing Limit of £84m (£83m debt and £1m Leases) and an Operational Borrowing Limit of £79m (£78m debt and £1m Leases) for 2018/19.
- 2.16 The strategy, in relation to capital financing, is to continue the voluntary set aside of Minimum Revenue Provision (MRP) payments from the HRA in relation to self-financing debt in order to create capacity to internally borrow to support the Housing Delivery Programme. £1.26m is budgeted for 2018/19.
- 2.17 As a result, the Council was in an over-borrowed position of £5.54m as at 30 September 2018. This means that capital borrowing is currently in excess of the Council’s underlying need to borrow. The slight increase compared to the year-end position is a result of the in-year HRA self-financing set aside and timing of new capital expenditure which will increase as the year progresses, reducing the over-borrowed position.
- 2.18 The 2018/19 Treasury Management Strategy forecasts an under-borrowed position by the end of 18/19, rising to £14.5m by the end of 20/21 as loans are made to support the Housing Trust, and HRA Housing Investment Programme. Plans to undertake any additional long term borrowing in the short/medium term will be kept under review as the Extended Housing Delivery Programme progresses and while borrowing rates remain low.

## **Capital Strategy**

- 2.19 The Capital Strategy was included as part of the Council’s Annual Treasury Management and Investment Strategy 2018/19, approved in February 2018. The Capital Strategy sets out how capital expenditure, capital financing and treasury management contribute to the provision of Corporate and service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability. It sets out the long term context in which capital expenditure and

investment decisions are made and gives due consideration to both risk and reward and impact on the achievement of priority outcomes.

- 2.20 Alternative non-treasury investments are considered as part of the Capital Strategy. Given the technical nature of potential alternative investments and strong linkages to the Council's Treasury Management function, appropriate governance and decision making arrangements are needed to ensure robust due diligence in order to make recommendations for implementation. As a result, all investments are subject to consideration and where necessary recommendations of the Executive.
- 2.21 Options for alternative investments currently being explored are Commercial Property investments, which will be subject to individual business case approval, and Property Funds.

### **Commercial Property Investments**

- 2.22 To date there have been two successful bids on Commercial Properties, one in Selby town and one in Tadcaster, both buildings are ex-Natwest Bank Properties. The first successful bid was placed for the Tadcaster property, which completed during Q2 18/19. The second in Selby, which is currently being progressed by Legal and the Project Team, it is expected this will compete towards the end of Q3 18/19. Business cases are currently being developed for the on-going use of the buildings, which means that costs relating to managing the properties, such as Business Rates, security etc. will need to be funded through in-year savings.

### **Property Funds**

- 2.23 On 6<sup>th</sup> September 2018, The Executive approved exemption of the Council's procurement rules to invest £5m in Property funds, which have been selected through a procurement exercise carried out by the NYCC Treasury Team, in conjunction with the Council's joint treasury advisors, Link, who were commissioned to support the selection process.
- 2.24 Throughout September, the Treasury team have progressed the necessary application process to buy into the secondary market of Blackrock and Threadneedle Funds, to place £2.5m per fund, direct investment on behalf of SDC. This included application under Mifid II regulations as the holdings will be wholly owned by SDC.
- 2.25 Current returns will be monitored once the units have been purchased, but based on historical performance, it is anticipated that returns will be in the region of 4.86%, total return (5.07% Income, -0.21% Capital), roughly 4% above forecast income from Treasury cash deposits. However, as the fund returns are linked to capital value, it has been

proposed to create a dedicated reserve to ensure that The Council has the capacity to withstand any losses due to market fluctuations.

- 2.26 It has been proposed that The Council funds would be required for up to 5 years as an initial investment horizon, however as referenced above it is recognised that the Property Market values can decrease as well as increase, and so the duration of the investment will be kept under review to help minimise the risk of losses in capital value.

### **3. Alternative Options Considered**

- 3.1 Not Applicable

### **4.0 Implications**

#### **4.1 Legal Implications**

There are no legal issues as a result of this report.

#### **4.2 Financial Implications**

- 4.2.1 The Council's investment income during the year has been highlighted through in-year monitoring and is reported in the surplus outturn position for the General Fund and HRA.
- 4.2.2 Going forward investment in property funds will generate a revenue income for the Council – based on past performance (which is no guarantee of future performance) return of 4-5% could be achieved which would give annual income of circa £200k based on £5m invested. The funds will be established and monitored through our existing treasury arrangements but given the specialist nature of these investments an additional fee of 1% of revenue returns (£2k based on estimated returns) will be charged by NYCC plus a one off fee of £3.5k.
- 4.2.3 Fund entry fees are expected to be £107k on the secondary market, which includes fees from the Broker and Link. These will be funded from the Programme for Growth (Commercial Property Acquisition Fund).

### **5. Conclusion**

- 5.1 The impact of the economy, and the turmoil in the financial markets, continues to have an impact on the Council's investment returns. Forecasts predict steady growth in bank rates over the long term over and above the 0.50% increase over the last 12 months. Whilst returns remain relatively modest, rate increases earlier than forecast and better than expected cash flows, largely as a result of the timing of collection fund cash-flows has resulted in a positive outlook for 2018/19 in performance against budget.

- 5.2 The Council's debt position is in line with expectations set out in the Strategy, with no immediate changes on the horizon. However, as the Housing Delivery programme progresses and interest rates begin to rise, opportunities to optimise the Council's debt portfolio will be kept under review.
- 5.3 The Council operated within approved Strategy Indicators for the quarter, with no breaches on authorised limits. The Prudential Indicators are reviewed annually as part of the Treasury Strategy to ensure approved boundaries remain appropriate; activities to date during 18/19 have not highlighted any concerns.
- 5.4 The approach to investment in property funds set out in the report enables Selby to apply the procurement process undertaken by the County Council's treasury team.

## **6. Background Documents**

Finance Treasury Management Files

### **Contact Details**

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North Yorkshire County Council

### **Appendices:**





**Report Reference Number: E/18/30**

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**To: Executive**  
**Date: Thursday 8 November 2018**  
**Status: Key Decision**  
**Ward(s) Affected: All**  
**Author: Julian Rudd, Head of Economic Development and Regeneration,**  
**Lead Executive Member: Cllr Chris Metcalfe, Lead Executive Member for Communities and Economic Development**  
**Lead Officer: Dave Caulfield, Director of Economic Regeneration and Place**

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**Title:** Selby District Economic Development Framework 2017-2022 – Year One Review and Delivery Plan 2019 and 2020

### **Summary:**

One year after the November 2017 Selby Economic Growth Confidence, this review examines progress made thus far in implementing the Council's Economic Development Framework (EDF) for 2017 to 2022. Taking account of the extensive results achieved and expected impacts from year 1, together with current opportunities and challenges, a 2 year Delivery Plan has been developed to focus the Council's economic activities and agree the key outputs to be produced. This requires movement within the existing Programme for Growth budgets to maintain delivery and resource activities over the next 2 years.

### **Recommendations:**

1. Note the progress made in delivering the priorities in the Selby District Economic Development Framework 2017-22
2. Agree the EDF Delivery Plan for 2019 and 2020
3. Agree the movements between budget headings in the existing Programme for Growth budget to resource the EDF Delivery Plan
4. Agree that details of the Year One Review and Delivery Plan be shared with partners

### **Reasons for recommendation**

To continue to deliver the EDF and the Corporate Plan following significant progress through P4G investment in this work area.

## **1. Introduction and background**

- 1.1 The District Council launched its Economic Development Framework 2017-22 at a high profile conference in November 2017, with leading figures from business and economic development in attendance. The Council outlined its ambitious plans for growth, aiming to strengthen the local economy and ensuring a sustainable future for the businesses and people of Selby District. The EDF set out the actions to be taken in partnership with the private sector and a range of partners to drive growth, support investment and create new jobs and opportunities. The EDF followed investment in creating a new economic development and regeneration team at the Council and a decision to focus on attracting businesses to the area and helping existing businesses to grow.

## **2. Report**

- 2.1 A review of progress made thus far and our future priorities is timely one year after the launch of the EDF. Early in 2018, a Corporate Peer Challenge by the LGA highlighted the major progress being made by the Council in supporting the economy - but recommended that SDC's action plans should be reviewed to focus on a shorter number of key actions and a clearer steer provided to staff on what needs to be delivered, by when and by whom. There was also a need to better define and articulate the Programme for Growth to provide clarity on what the priorities are.
- 2.2 The approach to reviewing progress made on the EDF and agreeing future priorities has included a detailed presentation to Executive members and this will be given to Council on 18 December 2018. Key aspects of the presentation and more detailed information are set out in updated EDF 'Year One Review and Year Two and Three Priorities' brochure, a final draft of which is appended at Appendix A.
- 2.3 The brochure at Appendix A contains extensive detail about the progress achieved in Year 1 of the 5-year Economic Development Framework. However, the following headlines for Selby District stand out in our priorities and resourcing of the team moving forward:

### Headlines

- Highest average wages in Yorkshire and Humber – both for residents and jobs within the District
- Almost 10,000 new jobs to come from major sites that have permission granted or applications have been submitted
- An estimate of at least £3.7m per annum additional business rates generated for SDC by 2026
- Over 6 million square feet of new office & employment to come from major sites that have permission granted or applications have been submitted
- Economic activity rates above UK & Y&H
- Over £500m investment to come in site development alone from major sites that have permission granted or applications have been submitted

- Business confidence up to 91% - 2nd highest in Leeds City Region
- £22m Housing Development Programme agreed to build or acquire 200 homes – with 62 new homes anticipated to be delivered by March 2019 (38 direct builds and 24 acquisitions)
- Visitor Economy Strategy and Action Plan approved
- Major input to Transport for the North Strategic Transport Plan Selby highlighting the potential of our key sites to help influence infrastructure investment.
- £8.9m of Housing Infrastructure Fund awarded to Olympia Park
- Major planning applications submitted for Gascoigne Wood and Church Fenton
- Proposals for the world's largest vertical farm at the Food Technology Park at Camblesforth
- Awarded Local Authority of the Year for our pro-active work in unlocking the strategic development sites by developers and peers in Yorkshire
- Multi-million pound package of improvements for Selby Station shortlisted for Transforming Cities Funding

2.4 In addition to the considerable progress made on delivering the strategic sites, large and small businesses have been advised and brought together in ways that have supported their growth. The Council has seriously engaged at a regional and northern scale, influencing the policies and priorities of two Local Enterprise Partnerships and Transport for the North.

*Priorities for 2019 and 2020*

2.5 In response to the Peer Review, the Council updated its Corporate Plan in May 2018. This update commits the Council to working with partners on a range of economic and place-related actions, which provides a framework for this EDF review:

- Make the case for road, rail and public transport investment to unlock economic growth
- Attract new business investments to create jobs in priority industries
- Provide support to our existing businesses through an advisory service
- Make sure new homes are in places that support business growth
- Increase apprenticeships and vocational training opportunities
- Identify address health and transport issues that affect people getting to work
- Work with landowners & developers to unlock significant potential of our big sites, including: Olympia Park / Kellingley / Gascoigne Wood / Church Fenton / Sherburn2
- Developing a long-term programme of support for Selby, Tadcaster and Sherburn, including: Invest in public spaces & shopfront improvements / Work with Historic England, the HLF and Arts Council England to bring in new investment / Selby Abbey 950 celebrations / Promote Selby District as a visitor destination via through international cycle championship

2.6 Looking ahead, economic opportunities have continued to arise as the Council has engaged with developers, LEPs, local authorities, Homes England and other key partners. These include:

- Selby Station and surrounding area – Transforming Cities Fund bid shortlisted - other funding opportunities arising – developer and train operator interest
- Homes England - interest in possible Selby land acquisitions and regeneration opportunities – Accelerated Construction funding support expected for Bondgate and Portholme Road
- Interest from high calibre developers and regeneration specialists in Selby town opportunities
- An infrastructure plan for Sherburn being prioritised in joint work with NYCC and businesses
- Expanding commercial and residential markets surrounding the District
- M62 Strategic Development Zone / Energy Corridor identified as future opportunity for energy sector and employment growth in YNYER
- Additional development opportunities coming forward e.g. Eggborough redevelopment, P3P Camblesforth
- Strategic sites becoming ready for active marketing and discussions with potential occupiers
- The need to analyse and understand the potential of future development sites beyond the Local Plan period
- Economic strengths and opportunities in the energy, creative and agri-tech sectors

2.7 In setting priorities for delivery in the next two years it is important to also recognise some of the challenges faced:

- Aligning staff resources to priorities to allow delivery whilst working within the existing P4G budget
- Continue to influence Local Industrial Strategies, Transport for the North etc to deliver SDC priorities
- Access increased external funding to support growth and place making – preparation of business cases and bids for key infrastructure / sites is time consuming and costly
- Achieving better quality development and places – although progress is being made through investment in Planning and Urban Design.
- Skills and workforce – align the offer from providers with the needs of local businesses and potential inward investors – support and bolster training and work preparation, where required
- Changing town centres and retail activity
- A19 Corridor – improving access to York

2.8 Taking account of these influencing factors and the progress made during Year 1 of the 2017-22 EDF, it is recommended that Years 2 and 3 of the EDF are focussed on delivery of the following **10 priority work** areas (NB a more detailed Delivery Plan 2019 and 2020, including key outputs, partners and resource impacts, is included at Appendix B):

<b>ACCELERATE</b>	<b>CONTINUED FOCUS</b>
<b>Selby Station</b> masterplan / regeneration / town centre links / heritage	<b>Support growth of SMEs &amp; large employers</b>
<b>M62 Strategic Development Zone / Energy Corridor</b>	<b>Housing Development Programme</b>
<b>Selby District Growth &amp; Infrastructure Plan</b> – with a Sherburn Connectivity Plan	<b>Deliver Strategic Sites:</b> Olympia Park-Gascoigne- Kellingley-Sherburn2-Church Fenton
<b>Attract businesses to strategic sites</b> Olympia Park-Gascoigne- Kellingley-Sherburn2-Church Fenton	<b>Make great places</b> TdY, Selby 950, events, culture, community
<b>Early stage work on future major sites</b>	<b>Support Skills &amp; Training Initiatives</b>

- 2.9 Delivery of this agenda requires that action is taken to bolster the staff resource, working within the confines of the existing P4G budget:
- extension of contracts for existing posts to March 2021
  - redefinition of two existing roles
  - a new project officer role working across the economy and regeneration teams
- 2.10 To aid recruitment in a challenging market, recruitment to the currently empty / redefined roles will be advertised as 3 year contracts. The overall cost of this package of measures, which includes 1 new post, is circa £500K.
- 2.11 These costs can be accommodated by moving funding between headings within the existing P4G budget, as set out in Appendix C, to create a P4G resources fund of £643K. Consequently, over £140K would remain in the P4G resources fund for future allocation.
- 2.12 These staffing proposals will not be sufficient to deliver the EDF through to its conclusion in 2022 and a further report will be brought to Members in 2019. This will make proposals to resource the final years of the EDF, taking account of the P4G budget and associated funding situation at that stage.

### **3. Alternative Options Considered**

- 3.1 The priority work areas identified in the table above and the Delivery Plan at Appendix B reflect current opportunities and challenges, whilst continuing to deliver the key elements of the EDF. The identified actions take account of the priorities and activities of partners. The proposed delivery is only possible with the staffing proposals that need to be funded through the budget transfers that are set out in Appendix C.
- 3.2 Should the budgetary changes not be agreed or additional work areas added to the Delivery Plan, the Plan would either not be fully deliverable or only fully deliverable with external funding identified. Without the staffing proposals, delivery of the EDF is at risk.

### **4. Implications**

#### 4.1 Legal Implications

None.

#### 4.2 Financial Implications

The proposals involve the re-allocation of funding between budget headings in the existing P4G budget area. The proposals do not require any additional spending beyond currently agreed budgets.

#### 4.3 Policy and Risk Implications

The proposed actions are to deliver existing policy as set out in the Corporate Plan and EDF 2017-22.

#### 4.4 Corporate Plan Implications

The actions are in line with and will help deliver the Corporate Plan update of May 2018.

#### 4.5 Resource Implications

The proposed Delivery Plan for 2019 and 2020 requires funding to maintain and extend the staffing resource at the Council. This can be funded by moving money from existing allocations in the agreed P4G budget to a P4G resources pot. The cost of the required staffing measures is circa £500k. The amount within the existing P4G budget that is available for transfer to a P4G resources pot is £643K. This means that over £140K will remain in the P4G resources fund to address future resource issues, subject to Member approval.

#### 4.6 Other Implications

No known impacts.

#### 4.7 Equalities Impact Assessment

No known impacts.

### 5. Conclusion

5.1 This review clearly shows that much has been achieved in a short time, with significant momentum and raised expectations and confidence. Huge benefits are to come in terms of the number of new jobs and amount of employment space and investment. The Council and the area will benefit in terms of additional income and the strong economic position of Selby District will be strengthened. This has been achieved after only one year of a five year programme.

5.2 The review details progress and next steps, with a 2 year delivery plan to clarify priority work streams, the required resources and the expected outputs.

5.3 Regeneration and economic development can be lengthy tasks and there is a need to consolidate the team using existing budgets to continue delivery of the EDF and the resulting major growth in jobs and business rates. The next stage of implementing the EDF provides opportunities for place making and taking advantage of strategic opportunities such as the M62 corridor and Selby Station, however, this will only be possible with a strengthened team.

5.4 Executive is asked to agree the Delivery Plan and the associated movements between budget headings within the existing P4G programme. In addition, details of the progress achieved and the content of the agreed Delivery Plan will be shared via an updated EDF brochure (draft attached) and related communication activities.

### 6. Background Documents

Selby Corporate Plan 2018 Update

<https://www.selby.gov.uk/sites/default/files/Documents/Corporate%20Plan%20refresh%20v.updated%2012.06.pdf>

Selby District Economic Development Framework 2017-22

<https://www.selby.gov.uk/sites/default/files/Documents/SMG%20event%20brochure%20v.lo-res.pdf>

### 7. Appendices

Appendix A – ‘Year One Review and Priorities for 2019 and 2020’ brochure – final draft – To Follow

Appendix B – EDF Delivery Plan for 2019 and 2020

Appendix C – Proposed Movements within existing P4G Budget

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<b>APPENDIX B – EDF DELIVERY PLAN 2019 AND 2020</b>			
<b>PRIORITY WORK STREAMS</b>	<b>KEY OUTPUTS</b>	<b>WHO</b>	<b>RESOURCE IMPLICATIONS</b>
<b>Selby Station</b> masterplan / regeneration zone / town centre links / heritage	Consult on station masterplan and finalise Agree and implement delivery plan and funding bids Establish steering group for the project and involve partners Potentially appoint commercial partner Redevelopment of SDC and privately owned sites in Selby	Housing and Regeneration / Community Partnerships / Economic Development Teams and external partners – NYCC/Rail/Homes England/Historic England/LEPs	Requires an additional project officer working across Economic Development and Housing and Regeneration Teams. This would be funded by the movements within the existing P4G budget that are detailed at Annex C.
<b>M62 Strategic Development Zone / Energy Corridor</b>	Agreed M62 Strategic Development Zone Plan	Economic Development – plus NYCC, LEP and adjoining local authorities	Staffing and resources are in place in the Economic Development Team and existing P4G budgets
<b>Selby District Growth &amp; Infrastructure Plan</b> – with a Sherburn Action Plan and Delivery Group	Selby District Growth and Infrastructure Plan Sherburn Infrastructure Plan – projects identified and delivery overseen by a Steering Group	Economic Development / Housing and Regeneration plus NYCC, rail industry, Arriva, local businesses, community	To be led by the new shared additional project officer post (see above). This would be funded by the movements within the existing P4G budget that are detailed at Annex C
<b>Attract businesses to strategic sites</b>	Activity with developers to attract high value employers and promote opportunities to investors Joint promotion at events & via appropriate media	Economic Development plus developers, LEPs, Dept for International Trade	Staffing and resources are in place in the Economic Development Team and existing P4G budgets
<b>Early stage work on future major sites</b>	Feasibility Studies for potential sites	Housing & Regeneration / Economic Development / Planning	To be led by the new shared project officer post (see above). This would

		/ NYCC	be funded by the movements within the existing P4G budget that are detailed at Annex C
<b>Support growth of SMEs &amp; large employers</b>	KAM, support for SMEs	Economic Development team and Planning	Staffing and resources are in place in the Economic Development Team and existing P4G budgets
<b>Housing Development Programme</b>	Deliver Phases 2 and 3 of the HDP	Housing and Regeneration team	Staffing and resources are in place in the Housing and Regeneration Team and existing P4G budgets
<b>Deliver Strategic Sites</b> Olympia Park-Gascoigne- Kellingley-Sherburn2- Church Fenton	Master plan and planning agreed for OP Start on site with infrastructure works at OP Planning agreed for Gascoigne and Church Fenton Masterplan for Church Fenton Potential investment in commercial property	Economic Development Team – Planning – land owners and developers - NYCC	Staffing and resources are in place in the Economic Development and Housing and Regeneration Teams and existing P4G budgets
<b>Support Skills &amp; Training Initiatives</b>	Work with businesses, training providers, LEPs, agencies and schools to align local provision to match needs	Economic Development Team and external partners – LEPs, schools, training providers, businesses	Staffing and resources are in place in the Economic Development Team and existing P4G budgets
<b>Make great places</b> TdY, Selby 950, events, culture, community	Cycling events Abbey 950 celebrations Local Cycling and Walking Infrastructure Plans Tadcaster Linear Park Selby & Tadcaster town centre management	Community Partnerships Team + external partners	Staffing and resources are in place in the Community Partnerships Team and existing P4G budgets

<b>APPENDIX C - Proposed movements within agreed Programme for Growth</b>				
<b>Code</b>	<b>Project</b>	<b>Budget £K</b>	<b>Proposed amount to be transferred to P4G resources budget (£K)</b>	<b>Comments</b>
SD0407 & SD0425	Growing Enterprise	111	35	Capacity available
SD0419	Towns Master planning (Regeneration)	150	30	Contribution to additional project delivery resource to assist delivery of town master planning and associated activities
SD0422	Strategic Sites Master planning	246	46	Additional project officer resource will assist delivery of this work e.g. Selby station master plan
SD0423	Access to Employment	100	60	Capacity available within budget
SD0424	Green Energy	50	50	Alternative delivery proposals mean the budget is not required.
SD0426	Church Fenton Studios	300	300	Capacity available in strategic sites master planning budget
SD0427	Business Space & Accommodation Review	17,	17	Funding needs accommodated within Commercial Property Fund
SF0413	Stepping Up' Housing Delivery	50	25	Proposed project officer role would help deliver this work
SF0415	Making our Assets work	230	50	Proposed project officer role would help deliver this work
SZ3054	New lane - Public Realm	230	30	Contribution to staff resource costs to implement this work
<b>TOTAL TO TRANSFER TO P4G RESOURCES BUDGET</b>			<b>643</b>	
<b>TOTAL REQUIRED NOW TO FUND STAFFING PROPOSALS</b>			<b>c. 500</b>	
<b>TOTAL UNALLOCATED IN P4G RESOURCES BUDGET</b>			<b>c. 140</b>	

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